



Anglo-Chinese School
(Independent)

A Methodist Institution
(Founded 1886)



3 February 2025

Dear Parents / Guardians of Year 5 students

APPLICATION FOR MINISTRY OF EDUCATION (MOE) INDEPENDENT SCHOOL BURSARY (ISB) FOR ACADEMIC YEAR 2025

The Ministry of Education provides a subsidy for school and miscellaneous fees to qualified **Singapore citizen** students in Independent Schools through the MOE Independent School Bursary (ISB) Scheme.

The types of benefits given to students under MOE ISB Scheme have been enhanced with effect from 1 January 2023 to provide greater assistance. Please refer to Annex 1 on page 4 of the application form for details.

Students who wish to apply for the MOE ISB Scheme for **year 2025** may now submit their applications. **MOE ISB is open only to Singapore citizens.** Application forms are available from the Administration Office, the school website (<https://www.acsindp.moe.edu.sg/about-ac-independent/fee/financial-assistance/>) and the Parents' Portal.

Applications may be made throughout the year as exigencies of each family's financial situation demand. **However, for school and miscellaneous fees to be subsidized for the period of January to December 2025, the deadline for submission of the ISB application form is 28 February 2025. Otherwise, each MOE ISB award is effective from the month the application is approved and may not be backdated.**

Approved ISBs are valid till December of the year. Fresh applications will have to be submitted for each subsequent academic year as the ISB is tenable for that year only.

Please ensure that the ISB application is accompanied by all relevant documents required by MOE. Omission may result in a delay in the processing of the application, and in turn, a delay in the awarding of the ISB. The **hard copy** is to be submitted in a sealed envelope, marked Private & Confidential to the school's Administration Office located at Level 3 of the IB Block. The Administration Office is open from Mondays to Fridays, from 7 am to 4.30 pm. **Please do not submit any applications via email.**

Students should pay the full amount of school and miscellaneous fees until their application for the ISB 2025 has been processed and they have received written advice from the school.

Should you require assistance with school fees, please approach our Deputy Principal, Mr Patrick Soo (patrick@acsindp.edu.sg) or School Secretary, Ms Eunice Seah (eunice@acsindp.edu.sg).

Thank you.

Best regards
Mr Arene Koh
Principal

121 Dover Road, Singapore 139650 Tel: (65) 6773 1633 Fax: (65) 6773 1433
www.acsindp.moe.edu.sg